

Friends of Joe Michell School

Leadership Team Meeting

September 12, 2017

Meeting called to order at 6:03pm

Attending:

Vicky Wilson
Gina Saldahna
Brook Witherspoon
Kristin Theiss
Bobbi Byrnes
Jennifer Jow
Laura Lembo
Ezgi Booth
Risha Krishna
Pamela Zielske

1. Beginning of the Year

- Packet Pick-up -
 - A sufficient number of volunteers this year; name badges were helpful; event was smoothly run, very efficient
 - Rebrand event as “Eagle Days,” so that it's clear that it is not an orientation, but an opportunity to meet teachers and pick up schedules
 - Suggested organizing a few parent volunteers who are willing to help teachers collate materials and stuff folders prior to event
 - Additional information should be provided to middle school families; will create a middle school portal with parent information on the website.
- First Day of School
 - Breakfast was well attended
- Back to School Night
 - Well attended; theme of “empathy” well-received
 - Enjoyed video
 - Bring sample shirts for spirit-wear table

2. Subscriptions

- Student enrollment has increased to 808. This increase impacts the school’s student subscriptions at both the elementary and middle school levels.
- Subscriptions are estimated to be \$10,358.78
- Discussed increasing the student subscription budget to \$10,500
- Bobbi motioned to approve an amount not to exceed \$10,500 for subscriptions. Pam seconded the motion, which passed unanimously.

3. Stage lighting

- Laura will check with Mary Fielding on the needs of the performing arts program with respect to stage lighting.

4. Printers for Middle School

- Core teachers have been asking about printers in the classroom.
- This amount was previously approved by FJMS leadership for middle school CORE teachers and Kate Malson to all have printers in their classrooms.
- Laura will get the options on vendors to Gina.

5. Technology status

- Gina wrote a check after the Shindig last spring for \$13,545 to be used to purchase a chrome cart and additional chromebooks. Funds were deposited into an account, but the order was not placed because April did not have confirmation that the cart would arrive prior to the school closing for the summer. Laura will make sure the cart/chromebooks get ordered.

6. Policies on Fundraising and Community Events

- Leadership team previously agreed to 3 FJMS fundraisers per year.
- Agreed that we need to do a better job marketing what the funds support for each event
- After discussion, all agreed that the carnival should be kept as a community event; not a fundraiser
- ASB will still lead one See's Candies fundraiser in the spring to raise funds for field trips. Again, all agreed that we need to be clear that this is an ASB fundraiser, not an FJMS event, and also communicate what the funds will be used for.

7. Color Run- Brook

- Event will take place on October 5th
- FJMS partnering with a company called Pledgestar, which provides an online platform to easily collect donations.
- Not tallying laps this year; keeping it simply by allowing people to make a flat donation
- Entire student body will run at the same time - 11:00-11:25am, enabling this to be a school spirit event
- Optional color lap will be the last 5 minutes
- Still have the "shoes," which will be awarded to classrooms. Brook will determine the nature of these awards.

Meeting adjourned 6:56pm